



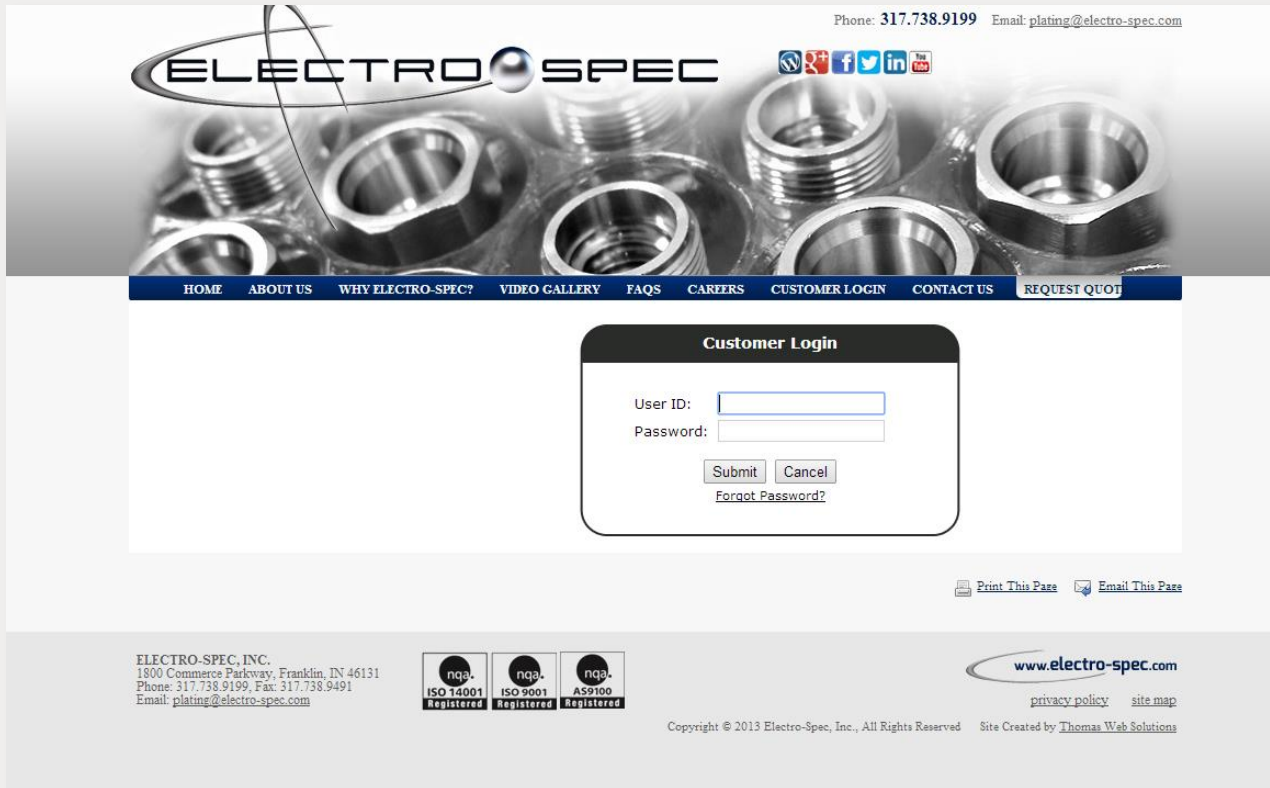
1800 Commerce Parkway, Franklin, IN 46131

URL: www.electro-spec.com Email: plating@electro-spec.com Tel: 317-738-9199

How To Use Our Work Order Tracking System

So how do I actually use the work order tracking?

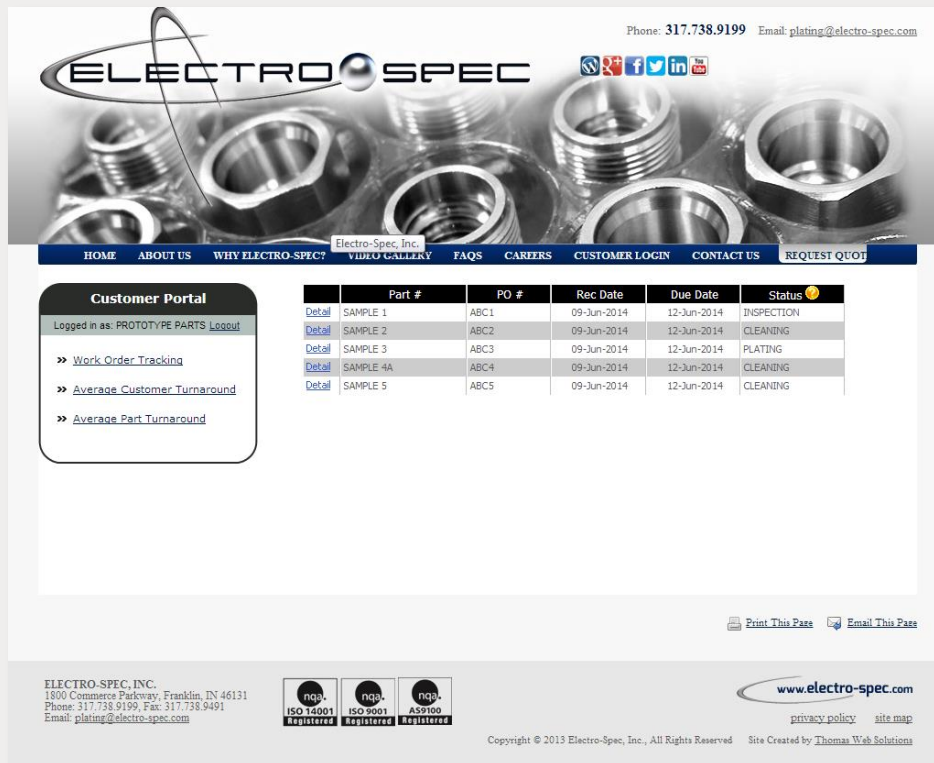
Electro-Spec will provide you with a unique username and password, allowing you to easily access your private customer portal.



The screenshot displays the Electro-Spec website's customer login interface. At the top, the Electro-Spec logo is prominent, accompanied by contact information: Phone: 317.738.9199 and Email: plating@electro-spec.com. Social media icons for LinkedIn, Facebook, Twitter, and YouTube are also visible. A navigation menu includes links for HOME, ABOUT US, WHY ELECTRO-SPEC?, VIDEO GALLERY, FAQs, CAREERS, CUSTOMER LOGIN, CONTACT US, and REQUEST QUOTE. The central focus is the 'Customer Login' form, which contains fields for 'User ID' and 'Password', along with 'Submit' and 'Cancel' buttons, and a link for 'Forgot Password?'. Below the form are links for 'Print This Page' and 'Email This Page'. The footer section provides company details for Electro-Spec, Inc., including the address (1800 Commerce Parkway, Franklin, IN 46131), phone (317.738.9199), fax (317.738.9491), and email (plating@electro-spec.com). It also features three NQA Registered logos for ISO 14001, ISO 9001, and AS9100, and links to the website (www.electro-spec.com), privacy policy, and site map. Copyright information for 2013 and the website creator, Thomas Web Solutions, are also present.

Step 2: Track Your Work Order

Once logged in, you will automatically be taken to the Work Order Tracking screen. On the left hand side you should be able to clearly see who you are logged in as, as well as an option to log out when you are done. This screen provides a table indicating the status of each part that Electro-Spec is working on. From this screen you can easily view the Part #, PO #, Recorded Date, Due Date, and the Status (Receiving, Degreasing, Incoming Inspection, Cleaning, Plating, Final Inspection, and Shipping).



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Electro-Spec, Inc. VIDEO GALLERY

HOME ABOUT US WHY ELECTRO-SPEC? VIDEO GALLERY FAQs CAREERS CUSTOMER LOGIN CONTACT US REQUEST QUOTE

Customer Portal

Logged in as: PROTOTYPE PARTS [Logout](#)

- » [Work Order Tracking](#)
- » [Average Customer Turnaround](#)
- » [Average Part Turnaround](#)

	Part #	PO #	Rec Date	Due Date	Status
Detail	SAMPLE 1	ABC1	09-Jun-2014	12-Jun-2014	INSPECTION
Detail	SAMPLE 2	ABC2	09-Jun-2014	12-Jun-2014	CLEANING
Detail	SAMPLE 3	ABC3	09-Jun-2014	12-Jun-2014	PLATING
Detail	SAMPLE 4A	ABC4	09-Jun-2014	12-Jun-2014	CLEANING
Detail	SAMPLE 5	ABC5	09-Jun-2014	12-Jun-2014	CLEANING

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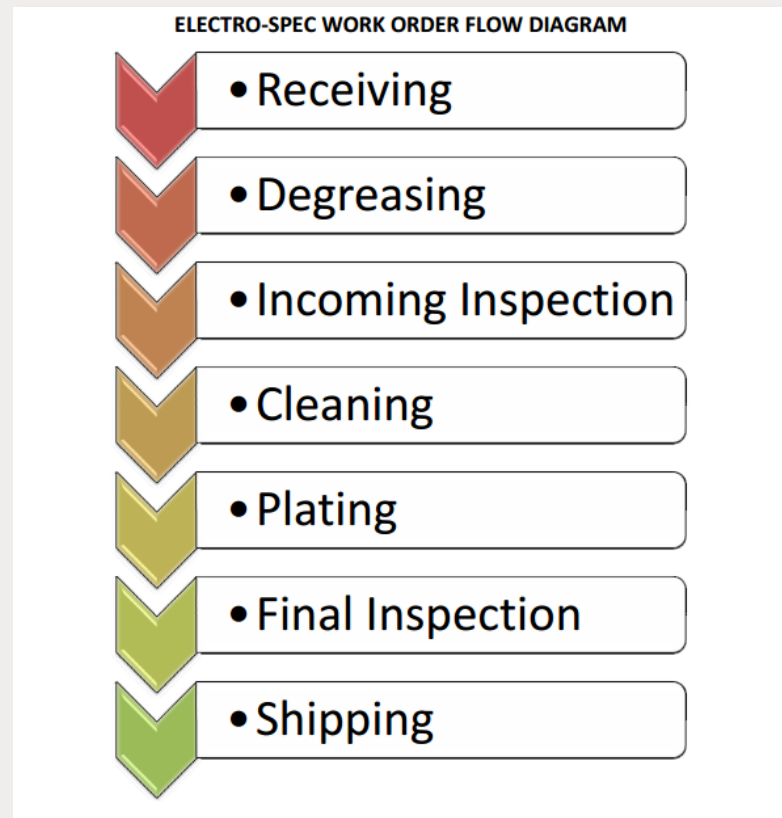
ISO 14001 Registered ISO 9001 Registered nqsp AS9100 Registered

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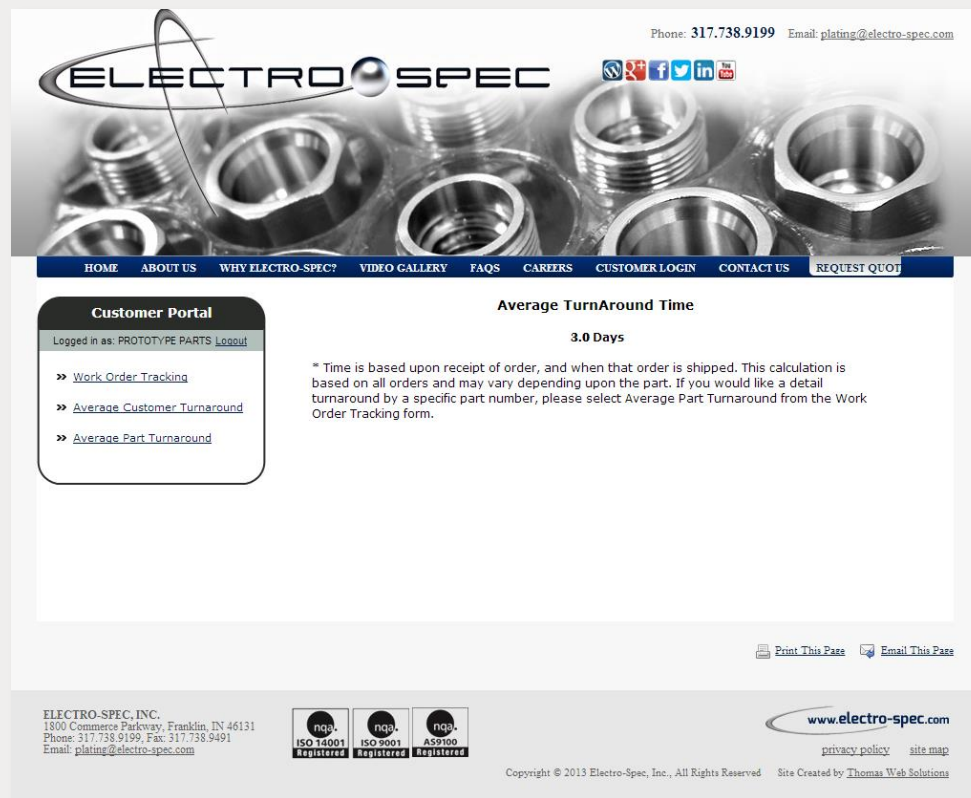
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On this page you will also have the opportunity to review your order in “detail” by clicking the “detail” link in the table. This will take you to a page with more information about your order. Additionally, you can download Electro-Specs Inspection Certificate, and Packing List.



Step 3: View Other Features

Other features in our Work Order Tracking system include our Average Customer Turnaround Time tool and our Average Part Turnaround Time tool. The Average Customer Turnaround Time tool gives you an estimate of how long it should be until we have finished with your complete order. This calculation is based upon receipt of order and when that order is shipped.



The screenshot displays the Electro-Spec website interface. At the top, the company logo and contact information are visible. A navigation menu includes links for Home, About Us, Why Electro-Spec?, Video Gallery, FAQs, Careers, Customer Login, Contact Us, and Request Quote. The main content area features a 'Customer Portal' sidebar with links for Work Order Tracking, Average Customer Turnaround, and Average Part Turnaround. The central focus is the 'Average Turnaround Time' section, which displays a result of 3.0 Days. A disclaimer explains that the time is based on receipt of order and shipping. At the bottom, there are links to print or email the page, and a footer containing company details, ISO certifications (ISO 14001, ISO 9001, AS9100), and copyright information.

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Customer Portal
Logged in as: PROTOTYPE PARTS Logout

- » [Work Order Tracking](#)
- » [Average Customer Turnaround](#)
- » [Average Part Turnaround](#)

Average Turnaround Time
3.0 Days

* Time is based upon receipt of order, and when that order is shipped. This calculation is based on all orders and may vary depending upon the part. If you would like a detail turnaround by a specific part number, please select Average Part Turnaround from the Work Order Tracking form.

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If you would like to view the turnaround time for a specific part, we have an Average Part Turnaround tool that uses a dropdown to allow you to select a specific part. Like with the Average Customer Turnaround tool, time is based upon receipt of order and when that order is shipped.



The screenshot displays the Electro-Spec website interface. At the top, the company logo and contact information are visible. Below the navigation bar, the 'Customer Portal' section is active, showing a user logged in as 'PROTOTYPE PARTS'. The 'Part Number Selection' dropdown menu is open, listing various part numbers and descriptions. The footer contains the company's address, ISO certification logos, and social media links.

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Customer Portal

Logged in as: PROTOTYPE PARTS [Logout](#)

- » [Work Order Tracking](#)
- » [Average Customer Turnaround](#)
- » [Average Part Turnaround](#)

Part Number Selection

<Select value>

- <Select value>
- 1010702 REV. 7
- 6 MM HEX KEY
- 10 MM HEX KEY
- 6 MM HEX KEY
- 10 MM HEX KEY
- 18224
- 18612
- 18224
- 0-580-C00-242-02
- 600274-000
- 301246-007
- 304770-000
- STRIPS
- 303812-016-0412
- LARGE HEADER
- SMALL HEADER
- LEADFRAME
- AF064342-8110
- 303812-016-0412

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Thank you for your interest in our Work Order Tracking Tool.

It's a foundation of our business philosophy: Electro-Spec believes in forming partnerships with our customers. Together we can provide the most functional, value-added part possible!

Have any questions? Don't hesitate to contact us today.